

## **AGENDA**

### **COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS**

**April 26, 2005**

**Aldermen Forest, Gatsas,  
Osborne, Porter, Lopez**

**5:30 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Forest calls the meeting to order.
2. The Clerk calls the roll.
3. Appeals of the denial of taxi driver's licenses.  
**A motion is in order to enter non-public session under the provisions of RSA 91-A:3 II(c).**  
**A roll call vote is required on the motion.**
4. Communication from Deputy City Clerk Johnson providing a towing ordinance update.  
**Gentlemen, what is your pleasure?**

### **TABLED ITEM**

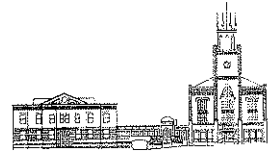
**A motion is in order to remove the following item from the table for discussion.**

5. Report of Committee on Community Improvement recommending that Gill Stadium be taken out of the Enterprise system in fiscal year 2006.  
*(Note: this item was referred to the Committee on Administration/Info. Systems by the Board at their February 15, 2005 meeting.)*  
*(Tabled 03/22/2005)*
6. If there is no further business, a motion is in order to adjourn.



# CITY OF MANCHESTER

## Office of the City Clerk



Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk

Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

Memo To: Committee on Administration

From: C. Johnson  
Deputy City Clerk

Date: April 21, 2005

Re: Towing Ordinance Update

Pursuant to a request of the Committee, the Committee on Traffic reviewed proposed increases in towing fees. A report was submitted to the Board of Mayor and Aldermen providing an ordinance for increases in the fee from \$50 to \$70 during regular business hours and to \$85 outside of regular business hours. Business hours will be set from 8:00 AM to 5:00 PM, Monday through Friday excluding holidays. The Board referred the Ordinance to the Committee on Bills on Second Reading.

Should the Committee on Administration wish to further change the proposed ordinance, we will advise the Committee on Bills on Second Reading or request the matter be referred back to this Committee for further review.

For your reference I have enclosed a copy of the proposed ordinance amendment.

# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## AN ORDINANCE

"Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.40 Towing by increasing the towing fees."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Deletions to existing ordinance language are ~~struck through~~. New language appears in **bold**. Sections of the following chapter that remain unchanged appear in regular type.

### § 70.40 TOWING.

(A) (1) Any company or person which tows a motor vehicle without the consent or authorization of the owner or operator of the motor vehicle shall not charge a towing fee in excess of ~~\$50~~**\$70 during regular business hours. The fee for a tow conducted at a time other than regular business hours shall be \$85.** For purposes of this section, "regular business hours" shall mean, at a minimum, the hours from 8:00 a.m. to 5:00 p.m., Monday through Friday, holidays excepted, as well as any other posted business hours. The company or person shall post the business hours of its storage lot and shall disclose such information upon request of the owner or operator of a motor vehicle.

(2) Any company or person which tows a motor vehicle without the consent or authorization of the owner or operator of the motor vehicle shall not charge a fee in excess of \$25 per day for storing the towed motor vehicle. There shall be no storage fee for the first 24 hours after a motor vehicle is towed.

(B) No company or person shall charge any fee other than a towing fee or storage fee, as provided for in § 70.40 (A), for a motor vehicle which has been towed without the consent or authorization of the owner or operator; except a company or person may charge a service fee of up to \$25 to release a motor vehicle from a storage lot to its owner or operator at a time other than regular business hours. ~~For purposes of this section, "regular business hours" shall mean, at a minimum, the hours from 7:00 a.m. to 5:00 p.m., Monday through Friday, holidays excepted, as well as any other posted business hours. The company or person shall post the business hours of its storage lot and shall disclose such information upon request of the owner or operator of a motor vehicle.~~ In the event a service fee is charged, the company or person shall have the owner or operator sign an acknowledgment upon the release of the motor vehicle. The acknowledgment shall specify the date and time the vehicle was released, the location of the storage lot, and the amount of the service fee charged. No "hoisting", "let-down", "standby" or "gate" fee shall be charged.

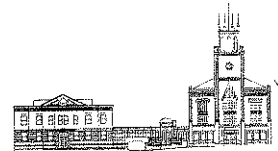
(C) Any company or person which has towed a motor vehicle without the consent of the owner or operator shall release to the owner or operator any and all property contained within or on such vehicle, but not attached to the vehicle, upon request by the owner or operator of the vehicle without requiring the payment of any fee therefore including the towing fee and the storage fee provided for in § 70.40 (A).

II. This ordinance shall take effect upon its passage.



**CITY OF MANCHESTER**  
**Office of the City Clerk**

3/22/05 - labeled



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**MEMORANDUM**

To: Committee on Administration/Information Systems

From:  Leo R. Bernier  
City Clerk

Date: February 16, 2005

Re: Gill Stadium – Removal from Enterprise System in FY2006

Please be advised that in action taken by the Board of Mayor and Aldermen at a meeting held on February 15, 2005, it was voted to accept a report of the Committee on Community Improvement relative to the above-referenced.

Enclosed for your review and further processing is a copy of a communication reflecting actions taken.

Enclosure

pc: Mayor Baines

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To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that Gill Stadium be taken out of the Enterprise system in fiscal year 2006.

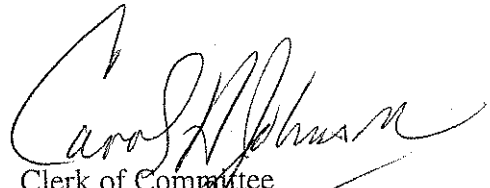
February 15, 2005.

In Board of Mayor and Aldermen.

On motion of Alderman Lopez, duly seconded by Alderman O'Neil, it was voted to refer to the Committee on Administration/Information Systems and budget process.

  
\_\_\_\_\_  
City Clerk

Respectfully submitted,

  
Clerk of Committee  
